

SILVER CREEK ELEMENTARY PAC MEETING

Date: January 19, 2023

Call to Order: 12:17 PM

Attendance: Rebecca H., Michelle P., Emily C., Erin O'F., Ashleigh R., Rhiannon B., Ashley P., Melissa R., Jessica W.

Minutes of Last Meeting:

- Motion to accept minutes as read – Rebecca H.
- 2Nd by Ashleigh R.

Principal's Report:

Unavailable for this PAC meeting as principal is at another meeting off site.

-Secretary Lori Webster shared how the cost for busing is calculated by the district. They use GPS points to calculate the distance between destination points. This allows for the calculation of not only the km's but also lays out the route for the driver. This is factored into the cost which is a combination of distance plus the amount of time the drivers need to remain.

Treasurer's Report: (See attached for full report in detail)

Chequing Balance: \$17,758.58

Maximizer Balance: \$4269.36 (\$2269.36 plus \$2000)

The actual cost of the basketball hoops was only \$963.18. PAC had voted and approved budget up to \$1600.00.

DPAC:

-Primary focus of recent DPAC meeting was to review the Strategic Planning survey. One DPAC member identified some issues with the survey itself and how it was designed.

-They are trying to encourage more indigenous involvement in PAC's across the district. The Indigenous Coordinator had been approached with information that PAC's can be difficult to join and not feel inviting. They plan to look for input on how to make PAC more inclusive.

Fundraisers:

It was felt that there were too many fundraisers in too short a span of time (Sept-Dec: Rancho Vignola, Valley Direct, Cookie Dough, Purdy's, Christmas Wreathes/Pointsettias). It was overwhelming and lots of work.

A review was done of recent fundraisers to explore if they were profitable and worth doing again:

Cookie Dough: Small profit margin. PAC members noted the quantity of the product was less and the quality of the product was poor. Serious consideration given to not doing next year. Jessica W will look into the possibility of getting money back for unused containers of cookie dough as feedback from people who purchased it was poor.

Rancho Vignola: Fundraiser was felt to have gone well. Good profit margins

Valley Direct: Questions and concerns raised regarding 7% profit margin. It was felt this was far too low given the cost of the product and the volume sold. Unsure if there had been an error or if this was indeed the correct profit margin amount. (Approx. \$6000 sold, Approx. \$400 in profit). Jessica W will review with Valley Direct and coordinator of fundraiser. There is high demand for the product so it will run again in February with delivery before Spring Break.

A new fundraiser idea was brought forward – selling apples and oranges from DeMilles. They are sold for the same price they can be purchased for in the store but the school receives \$5 profit for every bag sold. This is very popular with good profit margins.

PAC decided not to do the First Aid Kit fundraiser in an effort to reduce the amount of “smaller” fundraisers.

***Discussion around reducing the number of “smaller” fundraisers and looking instead towards larger events/fundraisers such as a “Gala”, Raffle or Bingo. A Gaming License would be needed for some of these events. Discussion will be ongoing but felt that this would be something to review and decide on at the start of the 2023/2024 school year

***PAC to also think about changing/cancelling some of the smaller, individual fundraisers

Food Days:

- Next PAC Hot lunch is Feb 10th – Pizza from Panago

Old Business:

-Still outstanding business regarding PAC paying for swimming lessons and half of busing costs. This will need to be discussed and confirmed with principal.

-Tubing/Skating trip being planned for Silver Star. Last year parents paid \$16/Child and the school paid for busing.

-Confirmation and clarity is needed around what funding the school has to pay for busing. This will need to be discussed with the principal.

-Digital microscopes for Mrs. Ralston: They will be ordered by Emily C. Jessica W will send the link as a Canadian version needed to be found that will ship sooner than the 6 month estimation from the US version.

New Business:

- Silver Star: Principal has presented dates and cost of Silver Star trip with no formal request yet regarding what she is asking PAC to pay for. Last year parents paid \$16/Child. This included the cost of Silver Star and busing. Last year PAC did not contribute any funds to this field trip.

- PAC recommended parents pay for Silver Star but PAC willing to pay for busing costs. The estimated cost is \$653.40 for 2 buses and drivers. Total ticket price approximately \$980.

-Jessica W motioned for PAC to pay \$653.40 for busing to/from Silver Star

-Emily C. Seconded the motioned

-Majority in favor and motion approved

- It is being looked into to see if Silver Creek is able to take part in the Skiing Program offered by Silver Star. \$100 for 2 days of lessons, rentals and skiing.

-Discussion was had around whether PAC is able to have input on how the remaining \$9000 Affordability Fund is used. It has to be used for individual families vs paying for group activities. PAC was asked to take part in survey but it is unclear if that means PAC also has input into how it is utilized.

-Jessica W proposed amending the PAC Bylaws to include:

- A \$ limit for what can be approved during an emergency vote

-24 hour period between initial discussion/proposal and vote

-Ensure at least 1 Executive member of the PAC is present to vote

***This will be brought forward for further discussion at next PAC meeting

-Erin O'F. suggested creating a waiver for parents to sign that would consent to them providing their email to PAC in order to receive PAC minutes and updates. Erin has experience doing this and has a waiver template. Erin has offered to collect and manage the email list. Erin will discuss with secretary Lori Webster and bring waiver examples to next meeting. The waivers can be sent home with students for this year and then also included in the PAC package provided at the start of the school year and for new students.

*** Next meeting to include initial discussion and planning around the Spring Carnival

Next PAC Meeting: February 27th at 12:00

Motion to Adjourn:

- Motioned by Rhiannon B.

- 2nd by Jessica W.

Adjourned: 2:05PM