

**Silver Creek Elementary regular PAC Meeting
Held Virtually due to COVID restrictions**

Date: January 21, 2022

Called to order: 12:13pm

Attendance: Rebecca H. Ashely P, Jessica P, Jessica W, Rhiannon B, Emily C, Melissa R, Tracey B, Kirsten M, Ashleigh R, Amy N, Lindsay H., Jessica W, Mrs. Mazur, Jennifer Findlay

Read by Emily Carlson PAC President

President report:

Hello everyone and welcome to our first meeting of 2022. We are back to virtual for the time being and hopefully spring will come fast and we can meet outside again. After somethings were pointed out at the last meeting in November, we as your executive are doing our best to address those issues.

To make the best use of all our time, we are making sure that we get a meeting agenda and the principals report to the PAC in advance of the meetings so everyone knows what will be getting discussed. If there are new ideas or issues that you want brought up at the meeting, email the PAC email address and we will make sure that it gets added to the agenda.

You will also be getting an email with our PAC constitution and that will show what changes we are proposing. You will get to read it over and vote on the changes that are being proposed.

Another thing that needs to be addressed is meeting etiquette. There needs to be ground rules of always treating everyone reasonably and fairly. Not interrupting and letting everyone say their piece and then move on as we will not agree all the time. Differing options are good and keep the PAC true to what all the parents want but we can't have open hostility. Keeping in mind that all positions are voluntary and given too much criticism may resign and leave the PAC

There is a PAC package that has been created that will hopefully make it easier for new parents and will be discussed further in new business

Minutes of last Meeting:

Read by Rebecca H. Ashely P motioned to accept minutes as read, 2nd by Rhiannon B.

Treasures' Report:

Read by Jessica P. See attached. Rhiannon motions to accept as read. Emily 2nd.

Balances:

Budget:

Grants:

Food Days: Not discussed

Next One: Not Discussed

Fundraiser:

Reports:

Jessica W: Christmas flowers – waiting for one payment

Kristen M: Rancho Vignola – Product was bought by community members at large. 1lb bags sold out. There were a fair number of bulk pre orders too. Based on this suggested that per order be promoted for next time.

Emily C: Purdy's- Sales were down. Was that because of no paper catalogs?

RE: Purdy's, they have changed the profit margins. Sales below a certain dollar amount earn a lower percentage. Our sales only earn us the lower percentage. They have also increased the price of items.

The suggestion of switching to the ongoing sales of Purdy's chocolate bars was brought forth. Emily and Kristen M to look into that option further.

Principal's Report: See Attached

Jennifer Finlay – on Seamless Day Program. Spread the word. Need to have higher enrollment numbers come Fall 2022 in order to keep the program at our school.

COVID update:

1. 8- request for Mask exemption at our school
2. Teachers wear KN95 masks, These are nonmedical N95 and do not require a fit test.

Functional school closure – Phases 1-2-3

Staff change update – Ms. West is back Monday to Wednesday. Ms. Lucas teaches Thursday and Friday.

School Counselor is Mr. Blake. He is at the school on Wednesday

Field trip to Tube Town at Silver Star Mountain Resort postponed till Feb 25th. Hoping District restrictions on out of district field trips is lifted by then.

District changed the date of Report cards to give teachers more time to complete.

Wish list:

Thank you PAC for the bike racks

Basketball hoops for outside.

Outdoor learning space - structure that has a seat and work surface. Whether that be picnic tables or some other structure. This is something that the Teachers have said they would utilize regularly.

DPAC: none.

Old Business/ Business arising from minutes:

Bulletin Board outside the school building.

There is one side of the community bulletin that is available for the community to use. Have a place at the store to post info? Will wait and ask the new owners. What about a sandwich board?

Sub committees – Carnival - Rancho Vignola – Hot Lunch food days –

Other suggested subcommittee Fundraising - Social Media

New Business:

1. PAC Package work in progress. Is posted on School website.
2. Gymnastics and Swimming. Activities for all students that PAC has paid for in the past.
 - a. District COVID protocol, designed to reduce the number of outside people coming into the school Gymnastics most likely will not happen
 - b. Mrs. Mazur is going to contact the Swimming pool again to find out if swimming lessons are available.
3. DPAC Rep needed. Please consider being our rep.
 - a. Rhiannon said she would be willing if her work schedule worked with the time the DPAC meetings were held.
4. Straggler grad hoodie? School is paying for it. Request for payment from PAC withdrawn.
5. Fuel refund for PAC business if making a special trip to get items. Use mileage calculated by Google and rate based on CRA. Parameters need to be set. Minimum distance. What about cumulative distance? Example Jessica W. driving to different store and multiple trips.
Noted that Jessica W said she will continue to donate her time and mileage.
Melissa Motioned to pay Del Penner Mileage for driving to Kelowna to pick up the bike racks \$183.
Rhiannon 2nd. Passed by majority vote.
6. Personal application systems. Brought forward by Kristy C (CEA at the school)
Kristy felt that it would benefit students and staff alike who have hearing impairment.
Mrs. Mazur clarified that the district will supply a PAS for a teacher that provides a doctor's letter stating the PAS is medically necessary. Mrs. Ralston had one from the district. It was not working. It was sent back. A replacement has not come yet.

We have come a long way from the time when our school was slated for closure. New PAC members and executive. Small item requests from the school staff. Many basic and essential items for the everyday running of a school. Through supporting each other we have moved on beyond basic needs. Requests are now for larger ticket items. Because these requests are not instant yes decision we are implanting a written request system. A short application to fill out. This will help differentiate between items that the district can provide and what they won't. This is an effort to stream line request and gather pertinent information.

Next meeting: Thursday. Feb 24? at Silver Creek Elementary School
Meeting Adjourned: 1:54pm

Silver Creek Elementary PAC

Budget For August 2021 to July 2022

			Revenue	Expense	Net Profit	Balance	Budget	Projected Balance
CHEQUING ACCOUNT								
	Hot Food Day:					\$7,580.33		
	October - tacos		\$389.05	\$242.23	\$146.82			
	November - pasta		\$235.00	\$46.34	\$188.66			
	January -		\$315.00	\$175.09	\$139.91			
	April - pizza				\$0.00		\$100.00	
	May - Salmon River Run				\$0.00		\$100.00	
	June				\$0.00		\$100.00	
	Total Profit From Hot Food Days:		\$939.05	\$463.66	\$475.39		\$300.00	
	Seasonal Fundraising:							
	Cheesecake & Cookie Dough Sales		\$3,120.00	\$2,184.00	\$936.00			
	Rancho Vignola - bulk		\$1,473.56	\$1,094.39	\$379.17			
	Rancho Vignola - retail		\$1,069.00	\$759.31	\$309.69			
	Poinsettia Sales		\$2,324.00	\$1,875.45	\$448.55			
	Purdy's Chocolates - Christmas				\$0.00			
	Spring Flower Fundraiser				\$0.00		\$800.00	
	Spring Carnival				\$0.00			
	Total Profit From Seasonal Fundraising:		\$7,986.56	\$5,913.15	\$2,073.41		\$800.00	
	Hardship Fund:							
	Bottle Drive				\$0.00	\$514.30	from last year	
	Extra Cakes		\$400.00		\$400.00			
	Total Hardship Fund:		\$400.00	\$0.00	\$400.00			
	Activities & Administrative:							
	donations				\$0.00			
	to school		\$5.00		\$5.00			
	Listening station			\$474.05	-\$474.05			
	SD83 to DPAC				\$0.00			
	One to One				\$0.00		-\$200.00	

	Office Supplies					\$0.00			
	Bike Racks				\$200.00	-200.00			
	Supplies for divisions				\$800.00	-800.00			
	Grad Hoodies				\$251.33	-251.33			
	Christmas					\$0.00			
	Total Activities & Administrative:		\$5.00		\$1,725.38	-\$1,720.38		-\$200.00	
	Totals for Year			\$9,330.61	\$8,102.19	\$1,228.42	\$8,808.75	\$900.00	\$9,708.75
	MAXIMIZER ACCOUNT (GAMING FUNDS)								
	BC Gaming Commission		\$1,540.00			\$1,540.00			
	Interest		\$0.31			\$0.31			
	Gymnastics - not this year					\$0.00			
	Swimming - not this year					\$0.00			
	Totals for Year			\$1,540.31	\$0.00	\$1,540.31	\$2,268.22	\$0.00	\$2,268.22