

SILVER CREEK ELEMENTARY SCHOOL
935 SALMON RIVER ROAD
SALMON ARM BC V1E3G3
250-832-8282

[HTTPS://SCR.SD83.BC.CA/](https://scr.sd83.bc.ca/)

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ELEMENTARY

Bell Schedule

Kindergarten to Grade 5

7:58 Warning Bell
8:05 Classes begin
9:35 Recess begins
9:50 Recess ends
11:20 Lunch
12:05 Afternoon classes begin
2:01 Dismissal

Grade 6-8 (328 minutes per day)

8:00 Classes begin
9:40 Nutrition Break
9:44 Morning classes resume
11:26 Lunch
12:05 Afternoon classes begin
2:04 Dismissal

Principal's Message:

It is great to be starting a second year as Principal and a teacher at Silver Creek School. The support of the community in good times and during challenging circumstances is appreciated by the school team. Please reach out with any questions, concerns, or suggestions. I look forward to working with our S.T.A.R. students, families, and staff this year!

Sincerely,
Sydney Griffith

Silver Creek School Mission Statement

Our mission is to provide a rich, nurturing and differentiated environment in a diverse multiage learning community where students feel safe and cared for. We create and support an environment where students are taught and practice self-regulation skills, personal and social problem solving and restitution.

Visitors

Silver Creek School welcomes community volunteers and requires any visitors to report to the office upon entering the school. Signs are posted at the entrances. Parents and volunteers who are working in the building are asked to check in at the office and sign-in as visitors.

Student School Phone Use for Phone Calls

Students may use the student school phone during the school day to connect with parents/guardians, and it must be with the permission of their teacher.

Sign In/Out Procedures

Students are to sign in when arriving late or sign out if they need to leave the school early. It is important to follow this procedure so that the office can track students in case of emergency. **We are a closed campus.** This means students are not allowed to leave during the school day unless a parent signs them out (physically or via an email or phone call) at the office.

Closed Campus

Silver Creek School is a closed campus. This means that all students must stay on school grounds, for safety purposes, from the time they arrive at school in the morning until the time they are dismissed.

Bicycles/Wheelies

Bicycles brought to school are the responsibility of the owner. There is a designated area for locking up bicycles located near south end of the front school. Bikes, skateboards, scooters, and other items with wheels are not to be used on school grounds unless it is a special event. **Please walk all wheels on school property.**

Attendance & Punctuality

Students arriving late or leaving early must sign in/out at the office. Please contact your child's teacher by email or phone to discuss any missed work. **24 hours is required to prepare work packages for ill students.** Guardians can email (scr@sd83.bc.ca) or phone the office at 250-832-8282 to leave student's name & reason for absence or late arrival.

Valuables

Do not bring large sums of money to school and we ask students to leave expensive and/or treasured personal items safe at home. The school cannot assume any responsibility for lost or stolen items.

Riding the Bus

The right to use school bus transportation is a privilege. For safety reasons, the bus driver has authority over the students on the bus they operate. These drivers are to be given the same respect and courtesy given any staff member. Students who behave inappropriately on school buses may face suspension from further use of the bus system until they have a parent conference with the school principal. **If your child is to accompany another student home on a bus or get off at a stop other than their own, be sure to call the office as a Bus Permission Form from the office is required.** If you have any questions concerning bus routes or times, please phone the Transportation office at **250-832-9415**

Parking lot and Student Pick Up

Parents please pick up your child inside the gate so staff can supervise and monitor the movement of children as they leave the school property. *Thank you for helping to keep our students safe!*

Permission Forms and Items Needed for School Outings

We require all forms into the office by the due date on the school event form. All items needed for the trip need to arrive at school, with the student, on the day of the outing. Teachers and/or the office will send out permission forms and subsequent reminders in the student agenda books for events and activities.

Items to Remain @ Home

- * expensive valuables and treasured items of sentimental nature
- * gum, candy, sunflower, seeds, dried noodles
- * peanut and/or tree nut products
- * trading cards, toys, and games of *all types*

Silver Creek Dress Code

Clothing and appearance will be appropriate for school and comply with the SD83 Dress Code, which aligns with our working and learning environment. Hats will be removed for all assemblies and formal events. Staff may request no hats at their discretion. Hoods are not allowed in hallways for identification purposes. Staff must be able to identify students and visitors at a distance.

Clothing with violent, discriminatory, and/or racist words, images and/or slogans, as well as any clothing or jewelry that promotes alcohol, drugs, tobacco, or violence, and/or is unsafe for the activity, is not appropriate at school. Students must wear proper shoes for gym classes and sporting activities. Indoor shoes are required to keep floors clean and avoid slipping hazards for all students and staff.

Student Health and Wellness

The staff of Silver Creek School makes a point to be aware of the general health and well-being of our students. You will be contacted by school personnel if we notice anything out of the ordinary. If your child becomes ill, you or your emergency contact will be called. Please keep your contact information, especially phone numbers, up to date. **Please do not send your child to school if they are ill.**

Student Injuries

Staff members who have first aid training are available to deal with minor injuries. Parents will be informed in cases that may require additional attention. We also will inform the home if a student has received any head injury.

Medications:

If your child requires the administration of any medication while at school, staff must be informed, and your doctor must complete the required forms which are available at our school office. Students should not be sent to school with any type of non-prescription or prescription medicine.

Allergy Aware School

Silver Creek School is a "Allergy Aware" school. We request that parents avoid nuts including "peanuts and tree nut products" in lunches or snacks. Several students in our school have a severe life-threatening allergy to peanuts and nut products. Exposure to the food substance could cause anaphylactic shock and, without immediate emergency medical assistance, loss of consciousness and death.

The school establishes emergency plans for students with severe allergies. The objectives are to establish and maintain, to the extent possible: that work areas used by the student be free of any substance that places the student at risk of anaphylactic shock; we implement school practices which reduce the possibility of exposure to substances which cause anaphylactic shock (e.g., hand-washing routines)

Head Lice

Please check your children's hair on a regular basis for head lice. This parasite is a regular nuisance in all schools from time to time. Once a child has been treated with an anti-lice shampoo, and is void of live lice and nits, he or she may return to school. If you require information as to the treatment of head lice, please give us a call. We have a public health nurse available as a resource.

Communication

- Newsletters are sent out at the beginning of each month and will be emailed to you. Paper copies are sent home with the students.
- Parents are asked to login to Parent Connect to verify school district forms.
- Our school home page can be found at scr@sd83.bc.ca where newsletters, school goals, upcoming events and parent and student links can be found.
- We have a Facebook page that we update with current and upcoming events at <https://www.facebook.com/silvercreekschool/>
- We use a phone messaging system when information needs to be sent quickly to your telephone or cell number
- Parents and guardians are encouraged to visit the school often and make contact with the classroom teacher to discuss concerns before they become bigger issues

Parent Advisory Council (PAC)

Our PAC meets regularly and all parents and guardians are encouraged to attend to learn more about the school and upcoming events, Ministry of Education information and fundraising activities.

Dispute Resolution

Resolving Issues: Steps to Follow When Resolving Issues at School (A Check List for Parents)

- act as soon as possible, do not let the problem remain unresolved
- listen carefully to what your child is saying, try to understand all view points on the issue and do your best to look at this issue logically, leaving your emotions out of the picture for the time being; this can be challenging at times
- determine clearly in your mind what the issue is, establish what the facts are and what information may be missing
- decide if your child needs your support or if he/she can resolve the issue by themselves
- if you act on your child's behalf, when possible and appropriate, first bring the concerns to the teacher or staff member directly involved
- clearly identify the purpose of your contact, including your understanding of the issue; listen carefully to what the other person has to say
- if a resolution is not reached, the concern should then be brought to the immediate supervisor (e.g. Principal)
- if the problems cannot be resolved at the school level, you may wish to contact the Director of Instruction at the School District Office at 250-832-2157

Electronics

Electronic devices such as cell phones, remote control toys, iPods, and computers must be kept in the students' backpack and only brought out with permission from their teacher. These items can be a distraction to students and create problems when they go missing or are broken. In addition, we have concerns about student safety and privacy when photos are taken of students at school.

WIFI and Network Use

Students must have prior permission to use the WIFI on the school network in order to be granted permission to access. Students are expected to follow the Code of Conduct while using the network, obey all guidelines for usage times, and agree not to photograph or record others without permission.

